



Town of Burlington

BURLINGTON BOARD OF SELECTMEN MEETING Tuesday, September 25, 2018 - Burlington Town Hall

1. **Call Meeting to Order** - Meeting was called to order at 7:06 PM. Quorum was reached. Present was First Selectman Ted Shafer and Selectmen Zabel, Salsedo, Chard and Byrne.
2. **Review/Accept Minutes** - **Motion** made, seconded and passed unanimously to approve the September 11, 2018, Board of Selectmen regular minutes as written. (Chard/Salsedo). Zabel & Byrne Abstained
3. **Citizen Comment** – None
4. **Appointments to Boards & Commissions** – A letter of resignation from Amanda Zabel was accepted at the 9/11/18 Board of Selectmen meeting which created a vacancy on the Zoning Board of Appeals (ZBA). The vacancy will continue to be posted on the Town's Website. Current ZBA alternates will be notified that they are eligible to put their name in for consideration. Kathy Zabel, 185 West Chippens Hill Road, expressed interest in the vacancy.
5. **Special Town Meeting - Region 10 Board of Education (BOE) Vacancy** – BOE member Phil Penn's letter of resignation was formally accepted by Region 10 Board of Education on 9/10/2018 and Burlington Board of Selectmen acknowledged at the 9/11/18 meeting. Burlington Board of Selectmen has scheduled a Special Town Meeting to fill BOE vacancy by written vote on Wednesday, October 3, 2018 at 7:00 PM at Burlington Town Hall.
The Registrars will check attendee identifications and then hand out ballots for vote during Special Town Meeting.
The format of the Special Town Meeting will consist of Nomination of a Candidate with speech up to 3 minutes, Seconding the nomination of Candidate with speech up to 3 minutes and Candidate accepting nomination with speech up to 3 minutes.
Vacancy will be filled until the next municipal election in November 2019. Candidates can have any party affiliation per State Statute.
6. **Prospect Street** – Current investigation has continued into the Prospect Street gravel operation to address recent complaints filed by the O'Connor family of Meadow Street with the Building Department, Planning & Zoning Commission, Inland and Wetlands Commission, DEEP and the Burlington Police Department. This is the third investigation in last 18 months and no wrong doing has been found to date. Gravel Pit owner Rob Hiltbrand, 98 Stone Road, was present and spoke about his property and inquiries. The 64 acre parcel which includes the gravel pit was purchased 3 years ago. Hiltbrand stated that he has cleaned up & manicured the property, worked with the abutting neighbors and has a protocols in place. His company has 1 truck and trucks from other companies are utilized. Hiltbrand has 8:00 AM start with school bus considerations per P&Z Commission gravel pit permit conditions.
Steve McDonald, Town Engineer, will have a written report for Selectmen on the Prospect Street Bridge weight limitations. The request for a stop sign at Meadow and Prospect Street from O'Connors was reviewed by the Public Works Department and the First Selectman's Office. It was determined an additional stop sign at that intersection is not recommended at this time.
7. **Selectmens' Reports** -
Byrne – No Report
Chard - No Report
Salsedo - No Report
Zabel – The Town Departments did a nice job on Tavern Day
Shafer – First Selectman Shafer thanked everyone involved with recent Tavern Day. 1,800 people attended. Updating of the 10 year Plan of Conservation and Development (POCD) is due to the State in May 2020. 2-3 consultants to assist with POCD project will be interviewed.
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8. **Executive Session** – Real Estate Acquisition Status, Security, Contracts: Farmington Sewer and Library, Review and discuss responses to the Town's Request for Proposals related to EMS Staffing Services - **Motion** was made, seconded and unanimously approved to go into Executive Session at 8:04 PM to discuss Real Estate Acquisition Status, Security, Contracts: Farmington Sewer and Library, Review and discuss responses to the Town's Request for Proposals related to EMS Staffing Services (Chard/Zabel). Attorney Duncan Forsyth, Fire Chief John Haviland, Former Fire Chief Mike Boucher, Fire Captain Michael Haaser, Fire Marshall Tim Tharau and Beverly Jackson were invited into Executive Session. **Motion** made, seconded and unanimously approved to leave Executive Session at 9:28 PM and return back to Regular Meeting, (Chard/Byrne).
9. **Adjourn** - **Motion** made (Byrne), seconded (Chard) and passed unanimously to adjourn meeting at 9:29 PM.