



Town of Burlington

BURLINGTON BOARD OF SELECTMEN MEETING

Tuesday, July 10, 2018 - Burlington Town Hall

1. **Call Meeting to Order** - Meeting was called to order at 7:02 PM. Quorum was reached. Present was First Selectman Ted Shafer, Selectmen Zabel and Salsedo. Chard and Byrne were not able to attend. Formal quorum was reached.
2. **Review/Accept Minutes** - **Motion** made, seconded and passed unanimously to approve the June 26, 2018 Board of Selectmen regular minutes as written. (Salsedo/Zabel)
3. **Citizen Comment** – None
- 3a. **Farmers Market** - **Motion** made, seconded and approved unanimously to move agenda item #9 to agenda item #3a, (Salsedo/Zabel). First Selectman Shafer met recently with Farm Truck owner Jennifer Villa, Economic Development chairman Todd Kallenbach and Public Works Director Scott Tharau to discuss a possible trial run of a Farmers Market at Burlington Town Hall on Thursday evenings from 5:00-7:00 for the month of August. The Farmers Market site will be near the LED sign. “No Parking” signs will be posted along Route 4 and a section of Belden. Local farms will have an invitation to participate in August Farmers Market. Music may be added to the event.
4. **Appointments to Boards & Commissions** – Tricia Galvin, 107 West Chippens Hill was present and expressed her interest in the Library Board of Directors. Tricia has two boys that attend Har-Bur Middle School, is a teacher in Farmington and is eager to volunteer to help keep the library vibrant. **Motion** made, seconded and passed unanimously to appoint Tricia Galvin to the Library Board of Directors effective immediately to June 30, 2019, (Salsedo/Zabel).

Motion made, seconded and passed unanimously to remove Betsy Twitchell from the Assistant Animal Control Officer position, (Zabel/Salsedo).

Motion made, seconded and passed unanimously to remove Stephen R. Davino from the Ethics Commission Alternate, (Salsedo/Zabel).
- 4a. **Board of Education Vacancy** – Phil Penn has revised his official letter of resignation date to September 11, 2018. The Board of Selectmen will discuss scheduling a Special Town Meeting in September/October, as appropriate.
5. **Sustainable CT** – John Deeb will be joining the Board of Selectmen meeting on July 24, 2018 to discuss the details of a proposed Ad Hoc Arts & Cultural Committee. The internal Sustainable Committee continues to meet weekly.
6. **BVFD – Apparatus Approval** – The Burlington Volunteer Fire Department discussion has been postponed due to schedule conflicts. BVFD has invited the Board of Selectmen to the Fire House, Station 1, to view the older truck and continue the discussion. Special Board of Selectmen meeting will be scheduled for Thursday, July 19, 2019, at Burlington Fire House Station 1.
7. **Prospect Street Bridge** – **Motion** made, seconded and unanimously approved to move agenda item #8 to item #7, (Salsedo/Zabel). First Selectman Shafer met recently with Rob Hiltbrand, the owner of a large parcel on Prospect Street, and the Police Department separately to go over the issues that were brought up by a few neighbors and discussed in recent Selectmen meetings. As in the Fall of 2017, The Police Department has investigated and again determined that Mr. Hiltbrand is abiding by the terms of his approved Gravel Permit. Hiltbrand acknowledged the use of Firearms on his private property which the Police Department has deemed safe and in accordance to State Statute. Hiltbrand also offered to go voluntarily to the Planning and Zoning Commission to brief them on his current activities. The Police Department has conducted speed and truck checks recently on Prospect Street with

no violations resulting.

8. **WPCA – Flow Meters** – Bill Parente, Chairman of WPCA and its members Eric Eggleston, Jim Grappone and Paul Bystrak were present to discuss their proposal to install flow meters in the Burlington/Farmington Sewer District. Jim Grappone discussed the original 1981 agreement between Burlington and Farmington that discusses how “flow” is determined for charges generated by the Farmington Sewer Treatment Plant. Flow Meters were not originally installed due to the high cost and very few users, so flow has been estimated all these years. There are currently 410 Burlington users connected to the system. The cost of these Flow Meters plus engineering could be around \$85,000 more or less as there could be 3-5 flow meters installed. Bill Parente spoke with the current WPCA Attorney to determine his opinion of the funding of the Flow Meters. First Selectman Shafer recommended a joint meeting between the Board of Selectmen, Board of Finance and Water Pollution Control Authority in August or September with the WPCA Attorney present to discuss.
9. **Farmer’s market** – Earlier Motion moved item to 3a.
10. **Selectmen’s Report** – No new reports.
11. **Executive Session** – Real Estate Acquisition Status, Security, Contracts: Farmington Sewer and Library, Litigation: Foreclosure, Personnel: Building Department Reorganization - **Motion** was made, seconded and unanimously approved to go into Executive Session at 9:20 PM to discuss – Real Estate Acquisition Status, Security, Contracts: Farmington Sewer and Library, Litigation: Foreclosure, Personnel: Building Department Reorganization (Zabel/Salsedo). **Motion** made, seconded and unanimously approved to leave Executive Session at 9:50 PM (Salsedo/Zabel) and return back to Regular Meeting.
12. **Adjourn** - **Motion** made (Zabel), seconded (Salsedo) and passed unanimously to adjourn meeting at 9:51 PM.

Carl Salsedo, Secretary