



## Town of Burlington

### BURLINGTON BOARD OF FINANCE SPECIAL MEETING

June 28, 2017

A meeting of the Burlington Board of Finance was held on Wednesday, June 28, 2017, at the Town Hall. Board members present were: Chairman Anthony DiNicola, John Achilli, Sue Brault, Mark DiOrio and Gerald Mullen. Also in attendance was Finance Director Eleanor Parente.

Chairman DiNicola called the meeting to order at 7:30 p.m.

#### **Minutes**

Minutes from the May 17, 2017, regular meeting, along with the May 22<sup>nd</sup> public meeting, May 31<sup>st</sup> and June 6<sup>th</sup> special meetings were reviewed. Following the review:

On a motion made and seconded by Mullen/Achilli, it was VOTED TO:

*Approve May 17, 2017, May 22, 2017, May 31, 2017 and June 6, 2017 minutes as presented.*

#### **Citizen Comments**

None.

#### **Correspondence**

A letter from King, King and Associates was received to proceed with the 2016-17 Audit.

On a motion made and seconded by Brault/Achilli, it was VOTED TO:

*Add BVFD Chief to Agenda as item # 4B.*

#### **BVFD Chief**

Request from Chief Andrew Mercieri for purchase of hydraulic tools from Capital in the amount of \$7,765-revisit in a few months.

#### **Public Works**

Scott Tharau, Director of Public Works, presented and the Board discussed:

Discussed and approved moving forward on the purchase of a new truck budgeted for the 2017-18 fiscal year in the amount of \$174,000.

Request to purchase a screener at \$24,000 and mower at \$18,000 from FEMA and Public Works Reserve.

On a motion made and seconded by Achilli/Brault, it was VOTED TO:

*Approve the purchase a screener for no more than \$24,000 and a mower for no more than \$18,000 to be taken from FEMA and Public Works Reserve Fund.*



## Town of Burlington

There was a discussion about the purchase of 2 SUV's for Town use.

On a motion made and seconded by Brault/Achilli, it was VOTED TO:

*Approve the purchase of 2 SUV's not to exceed \$50,000 in total.*

### **Financial Report**

Mrs. Parente presented and reviewed with the Board key financial reports for May, 2017. Discussion covered fiscal year-to-date results and budget line item variances. The Board also reviewed non-budget account revenue and expenses, along with bank/investment/reserve account balances. She also requested the following:

1. Move \$15,000 from T.H. Capital to T.H. Renovation at Farmington Bank for the Phase II Town Hall Study, agreement with Brian Humes who completed Phase 1.
2. Transfer funds to the Finance and Beautification Departments to a zero balance.
3. Transfer funds to zero balance for over expenditures.

On a motion made and seconded by Mullen/Brault, it was VOTED TO:

*Approve moving \$15,000 from T.H. Capital to T.H. Reserve, transfer funds to Finance and Beautification Departments to a zero balance and transfer funds to a zero balance for all expenditures.*

Parks and Recreation requested a purchase of a score board for \$5,907.00 at Malerbo Field as it is broken and needs replacing as soon as possible.

On a motion to made and seconded by Mullen/Brault, it was VOTED TO:

*Approve purchase of a score board in the amount of \$5,907.00 to be paid out of the 2016-17 Capital Parks & Recreation Capital.*

Following the review, on a motion made and seconded by Achilli/Mullen, it was unanimously VOTED TO:

*Accept Financial Report as presented.*

### **Tax Collector's Report**

The Board reviewed and discussed May 31, 2017, Tax Collector's Report. Key reports included fiscal year-to-date tax collections and sewer use collections.

Following the review, on a motion made and seconded by Achilli/DiNicola, it was unanimously VOTED TO:

*Accept Tax Collector's Report as presented.*



## Town of Burlington

**First Selectman's Report:**

None.

**2017-18 Town Budget:**

None.

**Executive Session**

None.

**Adjournment**

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Achilli/Brault at 9:45 p.m. it was unanimously VOTED TO:

*Adjourn the meeting.*

Respectfully submitted,

Mark DiOrio, Acting Secretary