



Town of Burlington

BURLINGTON BOARD OF FINANCE SPECIAL MEETING May 12, 2021

A meeting of the Burlington Board of Finance was held on Wednesday, May 12, 2021, as a virtual Zoom Conferencing meeting. Board members present were: Gerald Mullen, Chairman, John Achilli, Susan Brault, Steve Carrier, John Kirschner, Mark Klepacki and Andrew Klimkoski. Also in attendance was First Selectman Theodore Shafer and Finance Director Elisa Michell.

Chairman Mullen declared a quorum was present and called the meeting to order at 6:33 p.m.

2021-22 Budget

Mrs. Michell reported that the Town's health insurance renewal came in very close to the 12% increase assumed in the original budget. The Board discussed cutting the budget amount by around \$13,000 that would equal the annual cost of the current renewal. It was decided to leave this cushion in the budget in case there is a change in employee coverage, like adding a new family member, which would cause a negative expense next year.

The Board then reviewed all current budget amounts for Town operations and capital expenditures. It then reviewed and discussed projected budget revenues. Preliminary calculations suggest the mill rate may still need to be increased from 33.3 to 33.4 mills. A discussion was held on the need to make more cuts to the budget that would result in no increase to the mill rate. Following these discussions, no changes were made. The present budget will be present at the Town Budget Hearing on May 18th. Mr. Shafer reported that the Town may send out information to the residents prior to the budget vote on Tuesday June 1st.

2020-21 FY Audit

The Board discussed the fiscal year-ending June 30, 2021, CPA audit services. The Town issued a formal request for proposal (RFP). Two firms responded, one being the Town's present auditor King & King Associates. The other was CliftonLarsonAllen (CLA), a national firm with more CT municipal clients than any other accountancy firm. The Town has used King for many years and has not issued an RFP for this service in a long time. CLA's proposal is more expensive than King's. The discussion covered the pros and cons of the two proposals. There was general disappointment that the Town only received two responses to its RFP. Members opposed to using CLA did not want to spend the extra money for audit services. Members in favor of selecting CLA felt the firm would benefit the Town with its resources to provide technology audits and have a new firm review the Town's internal controls. Mrs. Michell reported she received favorable feedback from three other local clients of CLA. Following the discussion, on a motion made and seconded by Klimkoski/Kirschner, it was VOTED (Yes -Brault, Carrier, Kirschner, Klepacki and Klimkoski; No – Achilli and Mullen) TO:

Select CliftonLarsonAllen for CPA audit services.



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Adjournment

Chairman Mullen declared no further business was on the agenda. He then asked for a motion to adjourn the meeting. On a motion made and seconded by Klimkoski/Kirschner, at 8:30 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew J. Klimkoski

Andrew Klimkoski, Secretary