



## Town of Burlington

### **BURLINGTON BOARD OF FINANCE SPECIAL MEETING VIA ZOOM CONFERENCING August 12, 2020**

A meeting of the Burlington Board of Finance was held on Wednesday, August 12, 2020, via Zoom Conferencing. Board members present were: Chairman Gerald Mullen, John Achilli, Sue Brault, Steve Carrier, John Kirschner and new member Mark Klepacki who was introduced and welcomed by the Board. Also in attendance were First Selectman Theodore Shafer and Finance Director Elisa Michell.

Chairman Mullen called the meeting to order at 6:38 p.m. and declared a quorum was present.

#### **Acceptance of Minutes**

Minutes from the regular meeting held on June 17<sup>th</sup> were reviewed. Following the review and discussion, on a motion made and seconded by Kirschner/Brault (Klepacki abstained), it was unanimously VOTED TO:

*Approve the June 17, 2020 minutes as presented.*

#### **Citizens Comments**

None.

#### **Correspondence**

None.

#### **Finance Reports – 2019-20 Year End Close**

A motion was made, seconded by Klepacki/Achilli and unanimously VOTED TO:

*Move \$73,847.26 to zero accounts.*

There was a discussion regarding movement of reserve fund to their accounts from budget of \$388,800 and to transfer from contingency to reserve accounts \$293,500.

A motion was made, seconded by Achilli/Klepacki and unanimously VOTED TO:

*Transfer the above two-line items totaling \$682,300.*

#### **Tax Collector's Report**

There was a brief discussion regarding tax collections through 7/31/20. A motion was made, seconded by Achilli/Kirschner unanimously VOTED TO:

*Accept the Tax Collector's Report.*

#### **First Selectmen's Report**

First Selectman Shafer discussed storm damage, rails to trails visitor requirements needing extra police and maintenance work.



## Town of Burlington

### **Executive Session**

Chairman Mullen asked for a motion to go into executive session. On a motion made and seconded by Brault/Kirschner at 8:25 p.m. it was unanimously VOTED TO:

*Convene into executive session to discuss real estate acquisition and invite First Selectman Shafer and Finance Director Elisa Michell.*

On a motion made and seconded by Kirschner/Brault at 8:32 p.m. it was unanimously VOTED TO:

*Reconvene to public session.*

### **Adjournment**

Chairman Mullen declared there was no further business on the agenda. On a motion made and seconded by Brault/Klepacki, at 8:33 p.m. it was unanimously VOTED TO:

*Adjourn the meeting.*

Respectfully Submitted,

Gerald Mullen, Acting Secretary