



## Town of Burlington

### **BURLINGTON BOARD OF FINANCE SPECIAL MEETING May 6, 2020**

A meeting of the Burlington Board of Finance was held on Wednesday, May 6, 2020, as a virtual Zoom meeting. Board members present were: Chairman Gerald Mullen, John Achilli, Sue Brault, Steve Carrier, Donald Desiderato, John Kirschner and Andrew Klimkoski. Also in attendance was First Selectman Theodore Shafer, Finance Director Elisa Michell, and Selectman James Chard.

Chairman Mullen called the meeting to order at 6:35 p.m. and declared a quorum was present.

#### **2020-21 Budget**

The Board reviewed and discussed the proposed 2020-21 Town Budget. Discussion included the Region 10 budget vote. The current Town FY 2020-21 Budget assumes adoption of the proposed Region 10 Budget. It also includes new funds to replace two bridges and refurbish three others. During discussion on projected revenue, it was noted that approximately 60% of taxes collected come from bank escrow accounts. This should help maintain cashflow while tax payments are deferred. Budget does not provide funds for extension of the Town Center's streetscape from CVS to Library Lane. The Board asks for input from the board of selectmen. Chairman Mullen reviewed the proposed summary report that will be posted on the Town's website. Based on the current budget, the mill rate would increase three-tenths of a mill. Adding the streetscape would add approximately two-tenths more. The combined total would be a half-mill increase to 33.5.

Mr. Shafer noted that the board of selectmen will take action on the Town's budget adoption process at its May 12<sup>th</sup> meeting. Chairman Mullen outlined the Board's current plans:

- May 12<sup>th</sup>- Publish FY 2020-21 Budget on Town's website and invite email comments.
- May 19<sup>th</sup> – Hold virtual public hearing.
- May 20<sup>th</sup> – BOF regular meeting to include budget discussion.
- June 2<sup>nd</sup> – Tentative budget adoption action.

#### **Executive Session**

At 7:08 p.m. Mr. Chard left the meeting. Chairman Mullen then asked for a motion to go into executive session. On a motion made and seconded by Brault/Kirschner, at 7:08 p.m. it was unanimously VOTED TO:

*Convene into executive session to discuss personnel-bargaining unit; real estate acquisition; contracts; security; and, litigation and invite First Selectman Shafer and Finance Director Michell.*

On a motion made and seconded by Brault/Achilli, at 7:44 p.m. it was unanimously VOTED TO:

*Reconvene to public session.*

#### **Adjournment**

Chairman Mullen declared there was no further business on the agenda. On a motion made and seconded by Brault/Carrier, at 7:44 p.m. it was unanimously VOTED TO:



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*Adjourn the meeting.*

Respectfully submitted,

*Andrew J. Klimkoski*

Andrew Klimkoski, Secretary