



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING

March 20, 2019

A meeting of the Burlington Board of Finance was held on Wednesday, March 20, 2019, at the Town Hall. Board members present were: Chairman Anthony DiNicola, John Achilli, Sue Brault, Don Desiderato, John Kirschner, Andrew Klimkoski and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer, Finance Director Eleanor Parente and Library Director Marie Hasskarl.

Chairman DiNicola called the meeting to order at 7:30 p.m.

2019-20 Budget

Director Hasskarl made a presentation of her 2019-20 budget request and addressed questions from Board members. Discussions covered budget assumptions given the lack of historical data due to the short time frame under which the Library's expansion has been operational. These included propane and electricity use, along with maintenance of building systems. She exited the meeting at 8:28 p.m.

Minutes

Minutes from the special meetings held on March 6th and March 13th were reviewed. Following the review and discussion, on a motion made and seconded by Klimkoski/Brault, it was unanimously VOTED TO:

Approve the March 6, 2019 minutes as presented.

On a motion made and seconded by Brault/Achilli, it was unanimously VOTED TO:

Approve the March 13, 2019 minutes amended to change "Acting Chairman" reference to "Vice Chairman".

Citizen Comments

None.

Correspondence

None.

Financial Report

None.



Town of Burlington

Tax Collector's Report

None.

First Selectman's Report

Mr. Shafer reported he is looking into upgrading town email and software tools to Office 365. It has better email security features than existing standalone versions.

CPA Audit

The Board discussed CPA auditing services for the June 30, 2019 Fiscal Year-End. Following the discussion, on a motion made and seconded by Mullen/Desiderato, it was unanimously VOTED TO:

Approve King, King & Associates for CPA Audit.

Executive Session

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Klimkoski/Mullen at 9:22 p.m. it was unanimously VOTED TO:

Convene into executive session to discuss personnel-bargaining unit; real estate acquisition; contracts; security; and, litigation and invite First Selectman Shafer and Finance Director Parente.

On a motion made and seconded by Mullen/Desiderato at 9:39 p.m. it was unanimously VOTED TO:

Reconvene to public session.

Adjournment

It was noted that the next meeting will be on Wednesday, March 27th at 7:30 p.m. Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Achilli/Mullen, at 9:45 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary