



Town of Burlington

BURLINGTON BOARD OF FINANCE SPECIAL MEETING

December 6, 2017

A special meeting of the Burlington Board of Finance was held on Wednesday, December 6, 2017, at the Town Hall. Board members present were: Chairman Anthony DiNicola, John Achilli, Andrew Klimkoski, Gerald Mullen, John Kirschner and Don Desiderato. Also in attendance were Finance Director Eleanor Parente, First Selectman Theodore Shafer and Tax Collector Allison Tharau.

Chairman DiNicola called the meeting to order at 7:30 p.m.

On a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Amend Agenda to add Election of Officers.

On a motion made and seconded by Mullen/Kirschner, it was unanimously VOTED TO:

Appoint Anthony DiNicola as chair.

On a motion made and seconded by Achilli/Mullen, it was unanimously VOTED TO:

Appoint Andrew Klimkoski as secretary.

On a motion made and seconded by Achilli/Desiderato, it was unanimously VOTED TO:

Appoint Gerald Mullen as acting chair.

Minutes

Minutes from the October 18, 2017 regular meeting were reviewed. Following the review, on a motion made and seconded by Mullen/Klimkoski, (Desiderato abstained) it was VOTED TO:

Approve the October 18, 2017 minutes as presented.

Citizen Comments

None.

Correspondence

Invite from Board of Education to December 11, 2017 budget expenses hearing.



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Tax Collector's Report

Mrs. Tharau reviewed and discussed the October and November, 2017, Tax Collector's Reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Accept the October and November Tax Collector's Reports as presented.

2018 Calendar

Following the discussion, on a motion made and seconded by Achilli/Kirschner, it was unanimously VOTED TO:

Approve the 2018 calendar with meetings scheduled on the third Wednesday of each month at 7:30 p.m.

BVFD

Mrs. Parente presented information on bids received to replace the main firehouse's roof. On a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Authorize up to \$75,000 from BVFD Reserve for new firehouse roof.

Financial Report

Mrs. Parente presented and reviewed with the Board key financial reports through December 6, 2017. The Board also reviewed non-budget account revenue and expenses, along with bank/investment/reserve account balances. She also reported on the police considering a new vehicle; dial-a-ride needing a better all-weather vehicle; and, State OPM restoring funding for reimbursements to resident renters but offsetting this increase with a further reduction to the Town's ECS funds.

Following her report, on a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Accept December 6, 2017 Financial Report as presented.

First Selectman's Report: Mr. Shafer reported that the Library expansion project received its certificate of occupancy and it should be completed on time and within budget.

Executive Session:

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Desiderato/Kirschner, at 9:47 p.m. it was unanimously VOTED TO:



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Convene into executive session to discuss: Personnel, Real Estate Acquisition and Town of Farmington WPCA and invite First Selectman Shafer and Finance Director Parente.

On a motion made and seconded by Kirschner/Desiderato, at 10:08 p.m. it was unanimously VOTED TO:

Reconvene to public session.

Adjournment

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Mullen/Klimkoski, at 10:08 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary