



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING Wednesday, May 17, 2017

A meeting of the Burlington Board of Finance was held on Wednesday, May 17, 2017, at the Town Hall. Board members present were: Chairman Anthony DiNicola, John Achilli, Mark DiOrio, Andrew Klimkoski, and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer and Finance Director Eleanor Parente.

Chairman DiNicola called the meeting to order at 7:30 p.m.

Minutes

Minutes from the April 19, 2017, regular meeting, along with the April 26th and May 3rd special meetings, were reviewed. Following the review:

On a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Approve April 19, 2017 minutes as presented.

On a motion made and seconded by Mullen/Klimkoski, (DiOrio abstained) it was VOTED TO:

Approve April 26, 2017 minutes as presented.

On a motion made and seconded by Mullen/Achilli, (DiOrio abstained) it was VOTED TO:

Approve May 3, 2017 minutes as presented.

Citizen Comments

Marie Hasskarl, Library Director, gave a report on the expansion project and presented information on additional staffing needs once the project is done for consideration in the 2017-18 Town budget. She left the meeting at 7:48 p.m.

Correspondence: None.

Financial Report

Mrs. Parente presented and reviewed with the Board key financial reports for April and through May 15, 2017. Discussion covered fiscal year-to-date results and budget line item variances. The Board also reviewed non-budget account revenue and expenses, along with bank/investment/reserve account balances. She also provided information on replacing the Dial-A-Ride and two other Town vehicles. It was noted that the CPA's will be on site next week to do some preliminary audit field work. Following the review, on a motion made and seconded by Klimkoski/DiOrio, it was unanimously VOTED TO:

Accept the Financial Report as presented.



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Tax Collector's Report

The Board reviewed and discussed the April 30, 2017, Tax Collector's reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by DiOrio/Achilli, it was unanimously VOTED TO:

Accept the Tax Collector's Report as presented.

First Selectman's Report

Mr. Shafer reported on a potential commercial construction project adjacent to Library Lane that will entail a restaurant, café and fitness center. The Town of Harwinton passed its 2017-18 fiscal budget and will consider a special tax assessment to address any material cuts to municipal aid by the State once its budget is finalized. Town officials in attendance at a recent Council of Small Towns meeting all expressed apprehension over the extent of cuts that may be coming in State aid and grants. Most towns are not trying to predict the impact and will make adjustments to individual fiscal budgets once actual impacts are known. Lastly, he reported having received positive feedback from Town residences on the budget postcard that was mailed out.

2017-18 Town Budget

The Board discussed the 2017-18 Town budget reports that will be presented at a special Public Hearing on May 22nd. It was agreed to hold a special Board meeting following the Public Hearing.

Executive Session

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Achilli/Mullen, at 9:43 p.m. it was unanimously VOTED TO:

Convene into executive session to discuss: Land Acquisition and Personnel and invite First Selectman Shafer.

At 9:43 p.m. Mrs. Parente left the meeting. At 9:57 p.m. Mr. Shafer left the meeting. On a motion made and seconded by Klimkoski/Achilli, at 10:34 p.m. it was unanimously VOTED TO:

Reconvene to public session

Adjournment

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by DiOrio/Achilli at 10:34 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary