



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING Wednesday, February 15, 2017

A meeting of the Burlington Board of Finance was held on Wednesday, February 15, 2017, at the Town Hall. Board members present were: Chairman Anthony DiNicola, Sue Brault, Mark DiOrio, Paul Flanagan, Andrew Klimkoski, John Achilli and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer and Finance Director Eleanor Parente.

Chairman DiNicola called the meeting to order at 7:30 p.m.

Minutes:

Minutes from the January 18, 2017, regular meeting were reviewed. Following the review, on a motion made and seconded by DiOrio/Achilli, it was VOTED TO:

Approve January 18, 2017 minutes as presented.

DiNicola & Flanagan abstained due to not being present.

Citizen Comments: None.

Correspondence: None.

Financial Report:

Mrs. Parente presented and reviewed with the Board key financial reports for January and through February 14, 2017. Discussion covered fiscal year-to-date results and budget line item variances. The Board also reviewed non-budget account revenue and expenses, along with bank/investment/reserve account balances. She also reported on EDC, Town Hall and Library Capital budget variances related to unexpected incurred expenses.

Following discussion, on a motion made and seconded by Mullen/Achilli, it was unanimously VOTED TO:

Transfer \$40.00 to EDC from Town Plan, from Contingency \$15,000 to Town Hall and \$3,457 to Library Capital, to zero out expense accounts.

On a motion made and seconded by Achilli/ Klimkoski, it was unanimously VOTED TO:

Accept the February 14, 2017 Financial Report as presented.

Tax Collector's Report:

The Board reviewed and discussed the January 31, 2017, Tax Collector's reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Klimkoski/Brault, it was unanimously VOTED TO:



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Accept the January 31, 2017, Tax Collector's Report as presented.

First Selectman's Report:

Mr. Shafer reported on:

- Johnnycake Mountain status including formation of a design committee and selection of BSC from Glastonbury to assist with the design;
- Commercial development of Library Lane; and,
- Status of Library expansion project's bidding process.

2017-18 Town Budget:

Mrs. Parente distributed copies of management's proposed 2017-18 Town Budget, Region 10's proposed budget, and a CCM Impact Report on the Governor's proposed State Budget. The Board reviewed and set a schedule for special budget meeting dates.

Executive Session:

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Klimkoski/Brault, at 8:39 p.m. it was unanimously VOTED TO:

Convene into executive session to discuss: Land Acquisition and Personnel and invite First Selectman Shafer and Finance Director Parente.

On a motion made and seconded by Brault/Flanagan, at 8:53 p.m. it was unanimously VOTED TO:

Reconvene to public session

Adjournment:

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Mullen/DiOrio, at 8:55 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary