



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING November 20, 2019

A meeting of the Burlington Board of Finance was held on Wednesday, November 20, 2019, at the Town Hall. Board members present were: Anthony DiNicola, John Achilli, Sue Brault, Donald Desiderato, John Kirschner, Andrew Klimkoski and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer, Finance Director Eleanor Parente and Public Works Director Scott Tharau.

Chairman DiNicola called the meeting to order at 7:30 pm.

Minutes

Minutes from the special meeting held on October 23rd were reviewed. Following the review and discussion, on a motion made and seconded by Achilli/Kirschner, it was unanimously VOTED TO:

Approve the October 23, 2019 minutes as presented.

Citizens Comments

None.

Correspondence

None.

Financial Report

Director Tharau requested that \$10,000 be taken from the Retention Pond Reserve to purchase a new Brush Hog Attachment used for retention pond maintenance. He gave an overview on its use and need. After answering questions, Mr. Tharau left the meeting at 7:47 p.m.

Mrs. Parente presented and reviewed with the Board key financial reports through October 31, 2019. Discussion covered fiscal year-to-date results and budget line item variances. The Board also reviewed non-budget account revenue and expenses. Bank/investment/reserve account balance reports prepared by Treasurer Savino were then reviewed and discussed. She distributed a copy of her memo requesting that all 2020-21 budget requests be submitted by Nov. 27th so the proposed budget can be submitted to the Board of Selectmen the first week in January. Information from the State on revised Resident Trooper costs was also reviewed. Following the review and discussion, on a motion made and seconded by Kirschner/Desiderato, it was unanimously VOTED TO:

Accept the October Financial Report as presented.

On a motion made and seconded by Kirschner/Achilli, it was unanimously VOTED TO:

Approve up to \$10,000 from Retention Pond Reserve for purchase of Brush Hog Attachment contingent on approval of Board of Selectmen.



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Resident Richard Miller joined the meeting at 8:52 p.m.

Tax Collector's Report

The Board reviewed and discussed the October 31, 2019, Tax Collector's Report. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Mullen/Klimkoski, it was unanimously VOTED TO:

Accept the October 31, 2019 Tax Collector's Report as presented.

First Selectman's Report

Mr. Shafer reported that the Board of Selectmen are soliciting Town residents to serve on a Charter Review Committee as a follow up to the joint meeting with this Board. He gave an update on work being done by the Commission on Senior Citizens. He then invited Mr. Miller, a member of the Conservation Commission, to address the Board.

Mr. Miller informed the Board that the Conservation Commission is reviewing the Town's current Farm Tax Abatement Policy. The Commission intends to make recommendations to the Board of Selectmen that will provide additional tax relief to promote farming in the Town.

Mr. Miller left the meeting at 9:23 p.m.

Executive Session

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Desiderato/Kirschner, at 9:23 p.m. it was unanimously VOTED TO:

Convene into executive session to discuss personnel-bargaining unit; real estate acquisition; contracts; security; and, litigation and invite First Selectman Shafer and Finance Director Parente.

On a motion made and seconded by Klimkoski/Desiderato, at 9:48 p.m. it was unanimously VOTED TO:

Reconvene to public session.

At this time, for the record, members of the Board, First Selectman Shafer and Director Parente all recognized and expressed their sincere gratitude to Chairman DiNicola for his years of service to the Town of Burlington – this being his last official meeting.

Mr. Mullen asked Mr. Shafer about statuses of the job search for Director's successor and the Evergreens Senior Housing feasibility study. The feasibility study is in-process. A discussion was held on the job search.

Adjournment

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Klimkoski/Desiderato, at 10:02 p.m. it was unanimously VOTED TO:



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Adjourn the meeting.

Respectfully submitted,
Andrew Klimkoski, Secretary