



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING Wednesday, December 21, 2016

A meeting of the Burlington Board of Finance was held on Wednesday, December 21, 2016, at the Town Hall. Board members present were: Chairman Anthony DiNicola, Sue Brault, Andrew Klimkoski and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer, Finance Director Eleanor Parente, BVFD Chief Andy Mercieri and Public Works Director Scott Tharau.

Chairman DiNicola called the meeting to order at 7:30 PM.

Minutes:

Minutes from the November 16, 2016, regular meeting were reviewed. Following the review, on a motion made and seconded by Brault/Mullen, it was unanimously VOTED TO:

Approve November 16, 2016 minutes as presented.

Citizen Comments: None.

Correspondence: None.

BVFD:

BVFD Chief Andy Mercieri presented quotes for a new SUV to replace existing 2007 vehicle. It was noted the Board of Selectmen recently approved the new purchase. Following the discussion, on a motion made and seconded by Mullen/Brault, it was unanimously VOTED TO:

Approve \$36,000 from BVFD Reserve for new SUV.

Chairman DiNicola asked for a motion to add to the Agenda a discussion of the Town's annex building.

On a motion made and seconded by Mullen/Brault, it was unanimously VOTED TO:

Add Town Annex Building to meeting Agenda.

Public Works Director Tharau reported on quotes to remove asbestos from the Town Annex Building and demolish the building. It was noted the Board of Selectmen recently approved the project. Also, the current 2016-17 budget has \$55,000 slated for the project. Mr. Tharau distributed contractor information for the project costing \$85,000. Following the discussion, on a motion made and seconded by Mullen/Klimkoski, it was unanimously VOTED TO:

Approve \$85,000 for asbestos abatement and demolition of Town Annex Building project.



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Financial Report:

Finance Director Parente presented and reviewed with the Board key financial reports for November and through December 19, 2016. Discussion covered fiscal year-to-date results and budget line item variances. The Board also reviewed non-budget account revenue and expenses, along with bank/investment/reserve account activity and balances. Following discussion, on a motion made and seconded by Klimkoski/Brault, it was unanimously VOTED TO:

Accept the Financial Report as presented.

Tax Collector's Report:

The Board reviewed and discussed the November 30, 2016, Tax Collector's reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Klimkoski/Brault, it was unanimously VOTED TO:

Accept the November 30, 2016, Tax Collector's Report as presented.

First Selectman's Report:

Mr. Shafer reported on:

- State's plan to consolidate municipal health districts;
- CT Conference of Municipalities efforts to repeal the 2.5% spending cap on municipalities' 2017-18 budgets;
- Status of municipal bonding for firehouse and Johnnycake land; and,
- Status of town audit.

Executive Session:

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Mullen/Klimkoski at 8:46 PM, it was unanimously VOTED TO:

Convene into executive session to discuss Personnel, Real Estate Acquisition and Contracts and invite First Selectman Shafer and Finance Director Parente.

On a motion made and seconded by Brault/Mullen at 9:34 PM, it was unanimously VOTED TO:

Reconvene to public session.

Adjournment:

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Klimkoski/Brault, at 9:34 PM, it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary