



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING

April 17, 2019

A meeting of the Burlington Board of Finance was held on Wednesday, April 17, 2019, at the Town Hall. Board members present were: Chairman Anthony DiNicola, John Achilli, Sue Brault, John Kirschner, Andrew Klimkoski and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer and Finance Director Eleanor Parente.

Chairman DiNicola called the meeting to order at 7:30 p.m.

Minutes

Minutes from the March 20, 2019, regular meeting, along with March 27th, April 3rd, and April 10th special meetings, were reviewed. Following the review and discussion, on a motion made and seconded by Brault/Achilli, it was unanimously VOTED TO:

Approve the March 20, 2019 minutes as presented.

On a motion made and seconded by Klimkoski/Brault, it was unanimously VOTED TO:

Approve the March 27, 2019 minutes as presented.

On a motion made and seconded by Kirschner/Achilli, it was unanimously VOTED TO:

Approve the April 3, 2019 minutes as presented.

On a motion made and seconded by Achilli/Brault, it was (Klimkoski abstained) VOTED TO:

Approve the April 10, 2019 minutes as presented.

Citizen Comments

None.

Correspondence

None.

Financial Report

Mrs. Parente presented and reviewed with the Board key financial reports for March and through April 17, 2019. Discussion covered fiscal year-to-date results and budget line item variances. It included engineering costs for Jerome Ave and Punch Brook Road. The Board also reviewed non-budget account revenue and expenses. Bank/investment/reserve account balance reports prepared by Treasurer Savino were then reviewed and discussed. The Board requested that Mrs. Parente arrange for Treasurer Savino to attend one of the next two regular monthly meetings.



Town of Burlington

Following the review and discussion, on a motion made and seconded by Brault/Achilli, it was unanimously VOTED TO:

Accept April 17, 2019 Financial Report as presented.

Tax Collector's Report

The Board reviewed and discussed the March 31, 2019, Tax Collector's Report. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Brault/Kirschner, it was unanimously VOTED TO:

Accept the March 31, 2019 Tax Collector's Report as presented.

First Selectman's Report

Mr. Shafer reported the State mandates every 2-3 years that each municipality review its Veterans and Senior Tax Abatement Policy. A review needs to be done this year. He requested that the Board meet with a person from CERC (CT Economic Resource Center) to learn about economic development resources available to the Town and discuss potential funding needs. The Board agreed to meet with the individual in May and to invite the Chairman of the Town's Economic Development Commission to that meeting. First Selectman Shafer also reported that he attended a meeting at the Bristol-Burlington Health District. Burlington's agreement is coming up for renewal and he has opened discussions on it with Bristol officials. He invited a BBHD official to meet with this Board.

2019-20 Budget

The Board discussed the next fiscal year's budget. Following those discussions, a discussion was held about sending an informational postcard to Town residences regarding the Region 10 Budget referendum property tax impact. It was agreed that First Selectman Shafer will draft the notice and obtain a legal review of it. The postcard will be mailed out prior to the May 7th vote.

Executive Session

None.

Adjournment

It was noted that the next meeting will be on Wednesday, April 24th at 7:30 p.m. Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Klimkoski/Brault, at 9:31 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary