



Town of Burlington

MEETING MINUTES BOARD OF ASSESSMENT APPEALS

SATURDAY, SEPTEMBER 10, 2016
BURLINGTON TOWN HALL

- I. Open Session (10am to 12 pm) – Board of Assessment Appeals (BAA) convened at 10:00 AM at Town Hall to be available for appellant hearings related to the assessment of motor vehicles pursuant to the Grand List of October 1, 2015. Board Chairman, Roy Merritt and Board Members, Melinda Hardy and Andrew Ugalde present.

No appellants appeared before the Board on 9/10/2016.

- II. Board Deliberations:
Chairman Roy Merritt called the meeting of the BAA to order at 12:07 PM.

The Board had no appellant hearing cases to review and deliberate on.

a) New Business:

Board member Melinda Hardy notified the Board of her intentions to move from Burlington to Florida in the Fall of 2016. Chairman Roy Merritt requested that Melinda Hardy submit a formal resignation letter to both himself and First Selectmen Shafer.

b) Schedule 2017 BAA Meeting Dates:

Chairman Roy Merritt made a motion to schedule the 2017 BAA Meeting dates as follows:

- Wednesday, March 15, 2017; 6:00 PM to 8:00 PM
- Thursday, March 16, 2017; 6:00 PM to 8:00 PM
- Saturday, September 9, 2017; 10:00 AM to 12:00 PM Hearings, followed by Board Deliberations at 12:00 PM

Motion seconded by Andrew Ugalde. 2017 BAA meeting dates unanimously approved by the Board as listed above.

- c) Chairman Roy Merritt motioned to adjourn the meeting at 12:10 PM, seconded by Andrew Ugalde, and unanimously approved by the Board.



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Respectfully,

Roy Merritt, Jr.
Chairman, Board of Assessment Appeals