



Town of Burlington

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting Minutes
March 27, 2024 – 7:00 p.m.

Members Present: Chairman Eric Eggleston; Commissioners: Paul Bystrak, Charles Lanfair, Barbara Locurto, Mark Smaldone.

Others Present: None

1. Call to order

The meeting was called to order at 7:03 PM

2. Public Comment

None.

3. New Business

Call Before you Dig Regulations

Discussed recent phone call received by Chairman from the CT Call Before You Dig (CBYD) program. They wanted to discuss a recent CBYD ticket entered into the system supporting a recent grinder pump replacement in the Lake Garda district. Their observation was that even though Burlington is responsible for the sewer mains in that area, neither the WPCA nor the Department of Public Works has a registration in the CBYD system and will not receive the notifications. By law, there needs to be a responsible party in the system to be notified when underground work is occurring near the sewer mains. I told CBYD on the call that WPCA would take the action to ensure there is a registration and notification, as well as work with the town to determine who should be responsible for completing markouts of the sewer mains in the Farmington, Canton, and Bristol Sewer Districts. CBYD is not planning to initiate any enforcement actions, but only reached out to inform the appropriate parties and request compliance with the existing laws.

Continuing Discussion of Contracting WPCA Support

The commission discussed the above item as well as the need to hire a firm for installation inspections moving forward based on the changed policy of the Department of Public Works. The agreement was that when a Request for Proposal is sent out, the scope should include marking out the sewer mains. Chairman took the action to work with the town to create an RFP process and scope, as well as research what needs to be done to comply with CBYD requirements and work with the town on that as well. Also discussed the possibility of having the neighboring towns (Farmington, Canton, Bristol) perform this work. Initial research shows that the towns all have their own crews that do the work in



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the town, so there is likely not a separate inspection task that the towns would be familiar with. However, Chair will take the action to reach out to each town to understand their process and gauge their interest in supporting in each of the Districts. Chair will also reach out to the First Selectman to start communications with the Town Attorney to understand what the legal requirements are for contracting out WPCA support.

Discussion of 2024-2025 Sewer Rate Setting

Chair reminded the commission that April and May meetings will be critical to attend to ensure quorum since those meetings set the rates for the following year. The rates will be discussed in the April meeting, and the May meeting will involve the public hearing and voting on the rates. May will be a Special Meeting scheduled for May 14, 2024 at 7PM in the Senior Center. The Regular Meeting for May will be cancelled.

7 Pleasant Street Grinder Pump Replacement and Reimbursement

The homeowner at this address suffered a grinder pump failure. They are a new resident and were not aware of the town's responsibility to maintain the grinder pumps, so they had another firm replace. Once a neighbor mentioned the town's responsibility, the homeowner reached out to notify the town. The Commission decided it was fair to vote on reimbursing the resident for the replacement, and also noted that WPCA's return communication should also provide the informational sticker with the number to call for emergencies to ensure the town's contractor is notified when future repairs may be needed.

Motion (Bystrak/Lanfair): to reimburse 7 Pleasant Street \$4,500 from the Farmington Grinder Pump Maintenance Fund for grinder pump replacement.

Motion carried unanimously

Review of WPCA Budget

The Commission reviewed the latest budget statement and found no discrepancies or concerns.

4. Approval of the Minutes from the January 24, 2023 Regular Meeting

Motion (Smaldone/Locurto): to approve the minutes from the January 24, 2023 Regular Meeting.

Motion carried unanimously

5. Approval of the Minutes from the February 28, 2024 Regular Meeting

Motion (Bystrak/Lanfair): to approve the minutes from the February 28, 2024 Regular Meeting.

Motion carried unanimously



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6. Approval of Invoices

None.

7. Correspondence

None.

8. Adjournment

Motion (Smaldone/Locurto): to adjourn.

Motion carried unanimously (7:25 PM).

Respectfully submitted:

Eric Eggleston