



Town of Burlington

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting Minutes

September 27, 2023 – 7:00 p.m.

Members Present: Chairman Eric Eggleston; Commissioners: Paul Bystrak, Charles Lanfair, Barbara Locurto, Steven Perry; Tax Collector Allison Breithaupt

Others Present: None

1. Call to order

The meeting was called to order at 7:05 PM

2. Correspondence

None

3. Public Comment

None

4. Approval of Minutes from the August 23, 2023 Regular Meeting

Motion (Perry/Locurto): To approve the minutes from the August 23, 2023 Regular Meeting.

Motion carried unanimously.

5. Engineering Updates

Flow Meter at East Shore Dr. / Circle Dr.

Commission discussed plans provided by Weston Sampson to install the final planned flow meter to measure flow into the Farmington treatment plan. WS has engaged a contractor to perform the work and billed 50% of the total cost. Ideally the work will be completed Fall 2023. Chair also discussed meeting September 25, 2023 between himself, WS and Russ Arnold (Farmington Town Engineer / Director of Public Works). The meeting was held to provide information to Farmington of the plan and allow for any comments. No significant issues arose in the meeting; Farmington is happy to have this moving forward. Open item to discuss between the towns is how to address changing the charging method between the towns from dwelling units to measured flow, and at what time that will occur. Farmington is interested in helping move this forward to completion and wants to make sure the effort is collaborative going forward.



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6. Order to Connect Notices

The Commission discussed recent developments regarding the potential Order. The town Building Department and Department of Public Works have been volunteering their assistance to WPCA on a case-by-case basis but are unable to support the amount of work that will result from the Orders. Additionally, Bristol-Burlington Health Department has indicated their interest in being part of the process upfront to help plan any transitions and connections. There are several things that need to be considered further before moving forward. Therefore, any action on this topic will be postpone until reviews by legal and BBHD are completed, and permiters / inspectors are contracted to support WPCA moving forward.

7. Approval of Invoices

Town of Canton – Sewer Usage Fees 7/1/22-6/30/23 (\$38,747.32)

Motion (Bystrak/Lanfair): To approve Town of Canton Invoice in the amount of \$38,747.32

Motion carried unanimously.

Weston & Sampson – Work related to Flow Meter Installation, Invoice 9230011

(\$14,236.49)

Motion (Perry/Lanfair): To approve Weston & Sampson Invoice Number 9230011 in the amount of \$14,236.49

Motion carried unanimously.

8. New Business

The Commission discussed the September budget report. One item of concern is the sewer expenditure line item and the growing negative amount. Assessments were paid to town several years ago, which should have covered these expenditures. It is not clear why the line item has a negative balance; the balance should be positive but reduced by monthly payments on the original loan. Commission suggested inviting Elisa Michell (Director, Finance) and First Selectman Doug Thompson to next meeting, or schedule special meeting if they cannot attend. Chair will send out invitation.

The WPCA eagerly welcomes Mr. Lanfair back to the commission.

9. Adjournment

Motion (Perry/Lanfair): to adjourn

Motion carried unanimously (7:47 PM).

Respectfully submitted:

Eric Eggleston