



Town of Burlington

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
JULY 28, 2016 7:00PM
BURLINGTON TOWN HALL**

- 1) **CALL TO ORDER:**
 - A) **Attendance and Designation of Alternates**

Chairman Miller called the meeting to order at 7:00pm.
Regular members present were seated for the meeting.
PRESENT: Richard Miller-Chairman, Doug DiPaola, Michael D'Amato, Eric Lindboe for John Parente, Rob Wilson, Rudy Franciamore, Barbara Dahle for Tom Zabel, Martin Connor, Consulting Town Planner and Beverly Jackson, Clerk
 - B. **Approval of Minutes- July 14, 2016** – Motion made, seconded and passed unanimously to approve. (Wilson/D'Amato)
 - C) **Communications:**
 - a. Letter from Avon Planning and Zoning Commission, From Lynne DiSanto, Report on Zoning Referral Z-2016-73.
 - b. Letter from City of Bristol, Robert Flanagan, Acting City Planner, Regarding Referral of Proposed Amendments to Zoning Regulations, dated 7/11/2016.
- 2) **NEW APPLICATION/BUSINESS:**
 - A) **Application #2096** – MDR Contractors – Site Plan Mod Lot #6 – Shire Way
Application should be withdrawn and resubmitted as a re-subdivision modification with maps.
 - B) **Application #2097** – FDF Properties, Special Use Permit, Uhaul Rental, Spielman Highway #227/331.
Kevin Viering, General Manager of FDF Properties was present and discussed having a Uhaul Rental out of their existing office. It was requested that placement of the vehicles and future sign be outlined on the maps to make sure the line of sight is not impacted and have signage to direct public to Uhaul rental office. It is requested by the commission that this application be withdrawn and reapply for site plan update with an explanation of the non-conforming use not being changed, explaining the parking of vehicles in the secured fenced in area.
- 3) **PUBLIC HEARINGS:** -None
- 4) **PENDING APPLICATIONS:**
- 5) **OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:**
 - A) Northwest Hills Council of Government Regional Transportation Plan Recommendations DRAFT.
Items in the draft were reviewed and discussed in detail. Suggestions follow each item.
 - # 6 - Rt. 4 & Punch Brook Rd. – Highest Priority
 - # 7 - Rt. 4 & Covey Rd. -
 - # 8 - GW Turnpike & Rt. 4 – Consider making a 1 way road going East, while consideration of the Tavern and Centerwood Road.
 - # 9 - Sidewalk Network Rt. 4 – Low Priority
 - #10 - Sidewalk/Trail to Schools - Remove
 - #11 - Off-road Trails -
 - #12 - Connection from Burlington to Farmington –Would like to recommend more lighting, slowing traffic through town and consistency with the lights. Also would like to add the S curves to the list to try to make them safer by resurfacing.
- 6) **CITIZEN COMMENT** – None
- 7) **ZONING OFFICER REPORT** – None
- 8) **STAFF/COMMISSION COMMENTS** – None
- 9) **ADJOURN**

MOTION made, seconded and passed to adjourn at 8:00 pm. (DiPaola/Lindboe)

Respectfully submitted,

Beverly Jackson, Planning and Zoning Clerk

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