



## Town of Burlington

### Burlington Park and Recreation Commission Minutes of February 4, 2015

#### **Call to Order**

Chairman Stawarz called meeting to order at 7:13

Commissioners Present: Chairman Stawarz and Commissioners Robert Cook, DJ Marcoux, Peter Martin, Bill Parente, and Director Tricia Twomey. Absent: Susan Millerick and Christa Ronalter

#### **Minutes of November 5, 2014**

Motion to approve (Cook/ Parente) unanimously approved.

#### **Public Comment**

No public comment

#### **Financial Report**

Budget usage is on track. Commission review budget at March meeting for forthcoming proposal to BOF

#### **Winter/Spring Programming**

Director provided updates on following programs and events: Letters to Santa- typical year at 75 letters, Holiday Sing at ~130 participants, Biddy Ball at capacity, Ski Club 43 participants @ 1 bus, New program Playtime Adventure- designed to 3-6 YO motor skills via running, jumping etc. to storybook, Elsa's (Frozen Movie character) Tea party at 53 kids, Kickboxing, Yoga, Babysitters/ Red Cross, Ceramics, Total body fitness and shaping, Community skate days, Jiminy Peak ski trip, Winter Carnival, Eggstravaganza and skating rink. Overall, programs and participation are going/ or are expected to go quite well.

Director noted that the skating rink at Nassahegan had been subject to several incidents of damage due to skaters not heeding no skating signs and skating on soft ice leading to slicing the liner- Highway Dept. committed several (wet) hours to repairing the liner. Commission discussed possible alternatives but not able to come up with economically viable solution. Usages has been very frequent otherwise.

#### **Field Usage Policy/ Bonding Referendum**

Director has discussed field fee structures with neighboring towns and developed subsequent revised draft to present to commissioners for discussion/ review/ final suggestions.

Motion to approve draft with revisions per following:

- Strike the word "Field" and replace with "Facility"
- Amend "Games" Fees: "Fee Code 2" from \$30 to \$40 and "Fee Code 3" from \$40 to \$50
- Add third sentence to first paragraph; "Facility usage is subject to completion of Facility Use Application and Burlington Parks and Recreation Director's discretion"
- Burlington Parks and Recreation Director to review light's hourly fee and adjust fees as appropriate



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Motion unanimously approved (Parente/ Marcoux)

BOS is seeking potential active recreational field land acquisition opportunities, due to current lack of field resources. Forthcoming bond referendum will include proposal for \$2.18M proposed for an active recreation land acquisition within the next 3 years. Town will have 4 information sessions: 2/13 12PM, 2/19 7PM, 2/20 12PM and 2/23 7PM

### **Softball Field Usage**

Subcommittee met and recommendation was to leave current scheduling as is.

### **Review of Meeting Minute Policy**

Reviewed "2015 MEETING MINUTES" authored by Town Clerk

### **Adjourn**

Motion to Adjourn at 8:33 PM (Cook/ Parented) unanimously approved

Respectfully submitted,

Peter J. Martin