



## Town of Burlington

### **BURLINGTON BOARD OF FINANCE REGULAR MEETING**

Wednesday, February 17, 2016

A meeting of the Burlington Board of Finance was held on Wednesday, February 17, 2016, at the Town Hall. Board members present were: Chairman Anthony DiNicola, Sue Brault, Paul Flanagan, John Achilli, Andrew Klimkoski, and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer, Finance Director Eleanor Parente, Human Resources Consultant Nicholas Daukas, Ordinance Committee Members Ed Jurkiewicz and John Derewonko.

Chairman DiNicola called the meeting to order at 7:31 p.m.

#### **Minutes**

Minutes from the January 20, 2016 meeting were reviewed. Following the review, on a motion made and seconded by Klimkoski/Achilli it was unanimously VOTED TO:

*Approve January 20, 2016 minutes as presented.*

#### **Citizen Comments**

Janet Schwartz, Chairperson of the Burlington Community Fund, formerly the Burlington Bell Fund, informed the BOF about support efforts and extended an invite to a fundraiser on April 2, 2016 at KC Dubliner's.

Barbara Dahle – FOIA and dissatisfaction with online Town Ordinance efforts.

**Correspondence:** None.

#### **Parks & Recreation**

Tricia Twomey, Parks and Recreation Director, presented information on new website services through MyRec.com and requested funding for the new website.

Following the presentation, on a motion made and seconded by Achilli/Brault it was unanimously VOTED TO:

*Move agenda item #10, Executive Session, up to item #6.*

#### **Executive Session**

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Brault/Flanagan at 7:59 p.m. it was unanimously VOTED TO:

*Convene into executive session and invite First Selectman Shafer, Finance Director Parente, Nicholas Daukas, John Derewonko, and Edward Jurkiewicz to discuss: Personnel – Salaries, Real Estate Acquisition Status, Litigation Status, Bristol Water Company, Contracts – General Code and Virtual Town Hall.*



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On a motion made and seconded by Klimkoski/Brault at 9:43 p.m. it was unanimously VOTED TO:

*Reconvene to public session.*

On a motion made and seconded by Klimkoski/Achilli it was unanimously VOTED TO:

*Appropriate \$7,500.00 from the IT Reserve Account for new web services: Town Website, Online General Codes and Parks & Recreation.*

### **Financial Report**

Finance Director Parente reviewed the Financial Report for January 31, 2016. Key reports included fiscal year-to-date results and budget line item variances. Non Budget account revenue and expenses; and bank/investment/reserve account activity and balances were also reviewed. Following the review, on a motion made and seconded by Brault/Flanagan it was unanimously VOTED TO:

*Accept the January 31, 2016, Financial Report as presented.*

### **Tax Collector's Report**

The Board reviewed and discussed January 31, 2016, Tax Collector's Report. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Brault/Achilli it was unanimously VOTED TO:

*Accept the January 31, 2016, Tax Collector's Report as presented.*

### **2016-17 Budget**

First Selectman Shafer and Finance Director Parente presented the proposed 2016-17 Town Budget. The Board agreed on a tentative schedule of meeting dates.

**First Selectman's Report:** None.

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Brault/Mullen at 10:54 p.m. it was unanimously VOTED TO:

*Adjourn the meeting.*

Respectfully submitted,

Andrew Klimkoski, Secretary