



## Town of Burlington

### BURLINGTON BOARD OF SELECTMEN REGULAR MEETING TUESDAY, FEBRUARY 9, 2010

1. First Selectman Bergstrom called the meeting to order at 7:00 PM at the Burlington Town Hall Conference Room. Present were Selectmen Bergstrom, Taricani and Chard. Absent were Selectman Allen and Grindal-Keller.
2. Pledge of Allegiance.
3. Accept Minutes to the January 26, 2010 Regular Meeting: After review a motion was made, seconded and passed unanimously to accept the minutes by Selectman Chard and Selectman Taricani.
4. Citizen Comments: None
5. Alpine Road Subdivision: Present was Mark Arigoni, Licensed Architect and representing Rejean and Steve Carrier, Carrier Home Builders who were in the audience.

Mark explained that the application for Phase II is in with Planning and Zoning. He gave a brief background of the subdivision, previous owner and Phase I. He also showed the Board a map of the lower portion of the property owned by Carrier Home Builders which is a site for a planned subdivision. He noted that Carrier will be improving the road by rebuilding it up to code.

Mark reviewed the plans with the Board, showing the proposed storm water treatment basins and the intersection of Alto Road and Alpine Road. Carrier Home Builders is asking the Board if they could put the basin on Town-owned property.

Discussed was the retaining wall which will be approximately 8 feet high, 50-60 feet in length and 20 feet deep to the bottom of the basin. Selectman Taricani asked about a guard rail. Selectman Chard asked about the access to the basin for maintenance. There will be a guard rail and the access will be 10 feet.

The decision the Board will have to make is to allow the work to be done on Town property, transfer the land to Carrier, or sell the less than ¼ acre to Carrier.

There was a motion to move item number 8 for decision. Steve McDonnell, WMC, was present to make the presentation regarding the Vineyard Road Bridge.



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8. Presentation of Vineyard Road Bridge-Steve McDonnell, WMC: Steve proceeded to explain that back in 2003 the town was awarded a STEAP grant to replace or repair the bridge. The Bridge was found to be deficient by ConnDOT. The original cost to replace the bridge was \$1.6 million. The super structure, decking, needs to be replaced. He explained that the \$125K from the STEAP grant could be used for the Town's portion to replace the bridge, but unfortunately the grant was withdrawn in October, 2009. It is possible to get the money back if the Board chooses to move forward.

Steve asked the Board if they wanted to opt back into the program, pick an Engineer and proceed. He would help them with the process.

The cost to the Town will be approximately \$320,000 based on the \$1.6 million of which the \$125k can be used. But projects are coming in at lower costs due to the economy. Steve explained that the Board would have to act quickly to get the money back.

6. Selectmen's Reports: Selectman Chard noted that he received a call from a resident on Nassahegan Drive regarding ice across the road near his home. He is not sure if it is run-off or a road issue. First Selectman Bergstrom will have the Director of Public Works take a look.

First Selectman Bergstrom reported on the following:

- Met with Carol Fitzsimons, Workman's Compensation Rep. from CIRMA. The Town will be receiving an award for zero to few injuries and pro active programs attended by employees.
- Attended the CCM meeting where a representative from OPM discussed regionalization.
- Participated in DEMHS WebEOC training. Have the availability to go on to any computer, put a code in and view weather, traffic.
- The Town Hall closed early on Jan. 28<sup>th</sup> due to weather.
- Attended the BRRFOC/TROC meeting regarding contracts and costs for 2010-2011.
- Reviewed road conditions with the Director of Public Works.
- Reviewed proposed budget with Ellie Parente. Meeting with department representatives to discuss their budget with Ellie. Will present a proposed budget to the Board Tuesday, Feb. 16 in a workshop meeting.
- Met with Matt Reale and Donald Mysling, Fisheries Biologist, to discuss the Burlington Brook erosion. Waiting to hear from Senator Jonathan Harris.
- Considering a key/building use policy. Three options for entry into Town buildings and facilities which will be more secure. Standardized building use policy for all Town buildings.
- Attended CL&P/Yankee Gas Presentation regarding costs for alternate sources of energy.



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- Met with William Bond, Pension Planning Concepts, regarding the Town's pension program.
- Met with Henri David, Resources Management, who invests the pension funds.
- Attended the Monday BOE meeting. The proposed budget is a 1.39% increase. This will most likely change in the coming weeks.
- The plans for the Memorial Day Carnival are moving along.
- Reviewed the details for the Rails to Trails project with Jim Thompson, Town Engineer and Art Johanson, BOF Chairman.
- Plan of Conservation and Development is on the agenda for Planning and Zoning. Before they hold a hearing, the Board needs to decide if we want to hold an informational meeting.
- We need to appoint a person to replace Ted Shafer who was the Clean Energy Fund representative.
- Received a call from a resident asking that the BOS meetings be aired on Nutmeg TV. First Selectman Bergstrom reviewed the costs and asked the Board to watch channel 96. Some Towns are on the channel. We can discuss this at a future meeting.
- Lake Garda Improvement Association is requesting the Town to take over the private roads. First Selectman Bergstrom has discussed this with the Town Engineer and Director of Public Works. She noted this will have an impact to the town because of the present road structure. Encouraged Board members to ask questions of the director of Public Works and Town Engineer.
- Attended a CCM workshop on Labor Relations.
- Met with Animal Control Officers regarding procedures and making them a more positive aspect of the Town.

### 7. Appointments to Boards and Commissions: None

Received an email from Dan Zabel, Chairman of the Democratic Town Committee, regarding the recent appointment to Planning and Zoning. He asked why the Town Committee was not asked to send in a letter of endorsement. He referred to a gentlemen's agreement that has been in place and asked if this will continue.

9. Intersection of Jerome Avenue and South Main Street: First Selectman Bergstrom noted that she received a phone call from a resident asking that the stop sign on Jerome Avenue be returned. She showed pictures of the intersection, discussed sight lines and safety concerns and asked the Board to consider the replacement of the stop sign for the next meeting.

10. Grant Writer: First Selectman Bergstrom noted that she met with Lisa Lowe, Grant Writer. She can write some grants for the Town with her fee being included in the grant so there would be no cost to the town. Lisa also gave the First Selectman a list of grants that may be available to the Town. She asked the Board to consider this for the next meeting.



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11. Charter Review Committee: Received was a letter from Richard Miller, Cricket Lane, who would like to be on the committee.

Received was an email from Dan Zabel, Democratic Town Committee Chair, recommending Michael Vollano, Theodore Shafer and Kathleen Zabel for the Charter Review Committee.

12. Budget: The Board will hold a workshop meeting on February 16, 2010 to discuss the 2010-2011 Budget.

Discussed was the Building Official position. The Board is leaning toward the extension of the contract with the Town of Avon for his services and will continue to discuss this during the budget process.

13. Correspondence: Received was a letter from Town of Farmington Probate Judge Daly regarding the name of the merged probate offices. The choices are District of Farmington Probate Court or Farmington & Burlington Probate Court. A motion was made by Selectman Chard to recommend Farmington & Burlington Probate Court as the name, seconded by Selectman Taricani and passed unanimously.

First Selectman Bergstrom gave the Board a copy of Roberts Rules of Order.

14. Executive Session – Pending Litigation: A motion was made, seconded and passed unanimously to enter into Executive Session to discuss pending litigation and to invite Town Attorney Bauer and Eleanor Parente to attend at 9:05 PM (Chard/Taricani).

A motion was made, seconded and passed unanimously to end Executive Session and return to the public meeting 9:31 PM (Taricani/Chard).

Alpine Road Subdivision: Town Attorney Bauer reviewed the subdivision with the Board. He explained the options of selling, transferring the less than ¼ acre or not allowing the basin on Town property. The Board decided that as representatives of the taxpayers they cannot just give the property away. There is value to the property. Attorney Bauer will continue discussion with Carrier Home Builders for a purchase or move the basin off Town property.



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There being no further business a motion was made, seconded and passed to adjourn the regular Board of Selectmen meeting at 10:20 PM (Taricani/Chard).

Respectfully submitted:

Kristen Grindal-Keller  
Secretary  
2/10/2010

Approved

DRAFT