



Town of Burlington

Town of Burlington Senior Housing Oversight Committee Minutes Monday, July 6, 2009

Chairman Morrow called the Meeting to order at 7:05 p.m. on July 6, 2009 at the Evergreens Complex. Those committee members in attendance included JoAnn McBrien, Tony DiNicola and Chairman Morrow. Also in attendance was Donna Mullen, Administrator of the Evergreens Complex, Linda Collins, Bristol Housing Authority, and several residents of the Evergreens Complex.

Minutes of the June 15, 2009 meeting were approved (DiNicola/Morrow).

Public Comments: Mr. Doty, Apartment 6F, read a letter addressed to the Oversight Committee regarding the proposed rent increase. Ms. Spadaccini Apartment 5F, Ms. Napolitano Apartment 6E, Ms. Wehner, Apartment 10B, along with other residents, expressed concern regarding the rent increase. Residents also expressed concern regarding the installation of the coin-operated washers and dryers. Several residents expressed concern about the maintenance of the facility, particularly the landscaping. JoAnn will contact 3 local Landscaping Companies to obtain bids for mulching the plant beds; establishing a perennial garden around the flagpole and shaping and trimming established shrubs; pruning trees behind buildings 6, 8, and 10.

Administrator's Report: None presented. Donna Mullen and Linda Collins discussed the letter sent to each resident regarding the rent increase and the installation of the coin-operated laundry. Donna also informed the Committee that Mr. Davis, Apartment 6D passed away this morning.

Communications: As distributed.

Financial Report: Tom contacted BHA regarding the timely submission of the Financial Report by the 15th of each month.

Old Business: Selectman, Jim Chard requested that a yearly Mechanical Contract go out to bid. The Scope of the Work should include: cost estimate for the annual cleaning of the furnaces, cost breakdown for non-emergency repairs and emergency repairs; cost of carrying minimum replacement parts on the repair truck; etc. A discussion ensued regarding the administration of the credit per apartment unit for the use of the laundry facilities.

New Business: Donna Mullen reported there appears to be water seepage in Apartment 7D. BHA will have their repair man evaluate the problem. Other maintenance problems were discussed.

Motion to adjourn at 9:50 p.m. (McBrien/DiNicola).

Respectfully submitted,
JoAnn McBrien